



**NORTHERN ROCKIES COORDINATING GROUP (NRCG)  
INTERAGENCY INCIDENT BUSINESS MANAGEMENT HANDBOOK  
SUPPLEMENT**

**CHAPTER 0 - INTRODUCTION**

**Supplement No:** NR-2016-1

**Effective Date:** April 1, 2016

**Duration:** Effective until superseded or removed

**Approved:**

*/s/ Ken Schmid*

**KEN SCHMID**

**Chair**

**Posting Instructions:** Post by document, remove entire document, and replace with this supplement. Retain this transmittal as first page of document.

<b>New Document</b>	NR-2016-1	3 Pages
<b>Superseded Document(s) by Issuance Number and Effective Date</b>	NR-2015-1 (NWCG HB2_Zero Code) (4/1/2015)	3 Pages

**Digest:**

- Updated Incident Business contacts for NRCG member agencies and important websites and added South Dakota.

**OBJECTIVES**

Some sections of the Interagency Incident Business Management Handbook (IIBMH) do not apply to Idaho Department of Lands (IDL); Montana Department of Natural Resources and Conservation (MTDNRC); North Dakota Forest Service (NDFS); or South Dakota Forest Service (SDFS).

Agency-specific information for IDL, MTDNRC, NDFS and SDFS can be found by subject matter within each supplement. For example, Emergency Firefighter pay rates for Montana and North Dakota can be found in the Chapter 10 supplement; contract administration for city, county and rural fire departments and other pertinent state-specific information can be found in Chapter 50 (Cooperative Relations) supplement. If there are questions regarding agency-specific business management issues, contact:

- Idaho Department of Lands: Wendy J. Walter, Fire Business Program Manager, Bureau of Fire Management, 3284 West Industrial Loop, Coeur d'Alene, Idaho 83815-6021; Office Phone: (208)666-8648; Cell Phone: (208)755-2924; FAX: (208)769-1524; Email: [wwalter@idl.idaho.gov](mailto:wwalter@idl.idaho.gov)
- Montana Department of Natural Resources and Conservation: Wanemah Hulett, Incident Business Coordinator, Montana Department of Natural Resources and Conservation, Forestry Division, 2705 Spurgin Road, Missoula, Montana 59804; Office Phone: (406)542-4230; Cell Phone: (406)210-2461; FAX: (406)542-4242; Email: [whulett@mt.gov](mailto:whulett@mt.gov)
- North Dakota Forest Service: Brenda Johnson, Administrative Team Leader, 307 1<sup>st</sup> Street East, Bottineau, ND 58318-1100; Office Phone: (701)228-5422; FAX: (701)228-5448
- South Dakota: Brenda Even, Fire Business Accountant, South Dakota Wildland Fire Suppression Division, 4150 Fire Station Road – Suite #2, Rapid City, SD 57703; Office Phone: (605)393-8115; FAX: (605)393-8044
- USDA Forest Service: Tracey Nimlos, Incident Business Coordinator, Regional Office, P.O. Box 7669, 200 E. Broadway, Missoula, Montana 59807; Office Phone: (406)329-3331; Cell Phone: (406)370-7152; FAX: (406)329-3536; Email: [tnimlos@fs.fed.us](mailto:tnimlos@fs.fed.us)
- Bureau of Land Management: Sarah J. Lee, Fire Business Specialist, BLM Montana State Office, 1299 Rintop Drive, Billings, Montana 59105; Office Phone: (406)896-2915; FAX: (406)896-2954; Email: [sjlee@blm.gov](mailto:sjlee@blm.gov)
- National Park Service: Linda Turner, Intermountain Regional Fire Budget Analyst, National Park Service, 12795 West Alameda Parkway, Denver, Colorado 80225-0287; Office Phone: (303)969-2948; Cell Phone: (707)644-7816; FAX: (303)969-2037; Email: [linda\\_turner@nps.gov](mailto:linda_turner@nps.gov)

- 1 • Bureau of Indian Affairs - Rocky Mountain Region: Amanda Boatright, Business  
2 Management Coordinator, Rocky Mountain Region, 2021 4<sup>th</sup> Ave. N., Billings, MT 59101-  
3 1461; Office Phone: (406)247-7949; FAX: (406)247-7921; Email:  
4 [Amanda.boatright@bia.gov](mailto:Amanda.boatright@bia.gov)
- 5 • Bureau of Indian Affairs – Northwest Region: Regina Hoffmann, Business Management  
6 Coordinator, Northwest Regional Office, 911 NE 11<sup>th</sup> Ave, Portland, OR 97232; Office  
7 Phone: (503)231-6800; FAX: (503)231-2186; Email: [regina.hoffmann@bia.gov](mailto:regina.hoffmann@bia.gov)

### 8 **Important Web Pages:**

9 IIBMH Supplements for the Northern Rockies, as well as other Northern Rockies Coordinating  
10 Group (NRCG) Business Committee information, can be found at:

11 [http://www.fs.fed.us/r1/fire/nrcg/Committees/business\\_committee.htm](http://www.fs.fed.us/r1/fire/nrcg/Committees/business_committee.htm)  
12

13 The current IIBMH and National Wildfire Coordinating Group Business Practices information  
14 can be found at: <http://www.nwcg.gov/teams/ibpwt/documents/index.htm>  
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16 USDA Forest Service Incident Business:

17 <http://www.fs.fed.us/fire/ibp/index.html>  
18

19 Bureau of Land Management Incident Business:

20 [http://web.blm.gov/internal/fire/budget/Reference\\_docs/Incident%20Business/IB-](http://web.blm.gov/internal/fire/budget/Reference_docs/Incident%20Business/IB-new/OrangeBk.html)  
21 [new/OrangeBk.html](http://web.blm.gov/internal/fire/budget/Reference_docs/Incident%20Business/IB-new/OrangeBk.html)  
22

23 Montana DNRC Fire & Aviation:

24 <http://dnrc.mt.gov/forestry/Fire/Business/default.asp#>  
25

26 State of Idaho – Idaho Department of Lands – Fire Management:

27 <http://www.idl.idaho.gov/fire/index.html>  
28

29 South Dakota Forest Service:

30 <https://sdda.sd.gov/wildland-fire/fire-business-management/>  
31

32 North Dakota Forest Service:

33 <https://www.ag.ndsu.edu/ndfs/programs-and-services/fire-management>  
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